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MIDDLE EAST



THE REGIONS' BIGGEST  
**STO CONFERENCE**  
RETURNS TO DUBAI

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30<sup>TH</sup> MARCH  
**2022**

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**\$500**

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SAUDI COUNCIL OF ENGINEERS

# STOTME22

## 3<sup>rd</sup> Annual GCC Shutdowns, Turnarounds and Outages Technical Conference **2022**

Conference Days: 24<sup>th</sup>-26<sup>th</sup> May 2022

Pre- Conference Workshop: 23<sup>th</sup> May 2022

Venue: Fairmont The Palm - Dubai

"Economy Situation Impact and  
Successful Turnaround Maneuvering"

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**S** GROUP

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# INVITATION TO ATTEND



Dear Colleagues,

On behalf of the executive and technical committee, I am honored to invite you to actively support and participate at **3rd Annual GCC Shutdowns, Turnarounds and Outages Technical Conference 2020** which will be held from **24th - 26th May 2022** in **Fairmont The Palm - Dubai**.

As turnaround leaders continue to manage turnaround despite of economy situation and the challenges of budgeting and staffing to achieve successful event, it's more important than ever before to know how to gain efficiencies and learn new ways to tackle the challenges of increasingly complex turnarounds.

The STOT ME 2022 is one event you can't afford to miss, where the major players in the turnaround community gather to exchange information, compare processes, and learn from others who have been through times of volatility and unprecedented change. Get techniques you won't find anywhere else as you interact with industry experts, contractors, and suppliers from across region.

This year the conference will include topics such as:

- Scope management and how to avoid scope creep
- The Role of Inspection in Turnaround Planning & Execution
- Cost management strategies for on-budget projects
- Creating Consistency to Better Predict Costs & Schedule
- Effective leadership skills in times of uncertainty
- Increase your TAR efficiency and effectiveness through TA digitalization
- Best practices and tools for improved employees competencies

Your team will benefit from the networking, the knowledge sharing, and the collaborative approach to achieving success.

I look forward to seeing you in capacity to support the initiative as speakers, sponsors, exhibitors and contributing delegates to make this a truly valuable exchange for our industry.

I look forward to welcoming you to the **GCC Shutdowns, Turnarounds and Outages Technical Conference 2020** in Dubai, UAE.



Regards,  
**Executive Chairman**  
Khalid Al-Ghamdi  
Turnaround Sr. Manager, Global Assurance,  
SABIC





# EXECUTIVE COMMITTEE

## CHAIRMAN



Khalid Al-Ghamdi Turn-around Sr. Manager, Global Assurance SABIC



Mohamed Al Mazrouei Maintenance Vice President Abu Dhabi Oil Refining Company (TAKREER)



Abdullah B. Al-Sayed General Manager Maintenance Tasnee



Fawzi Adam Al-Somali Vice President, Engineering & Assurance at Saudi Aramco Shell Refinery Co. (SASREF)



Arokiasamy Soosaimanickam Head of Reliability Department Salalah Methanol Company, Oman



Uboud Nasser Al-Ghamdi Senior Manager, Turnaround Event Maintenance Division Ar-Razi Sabic

# TECHNICAL COMMITTEE

## CHAIRMAN



Mamdouh B. Al-Aidarous Dynamic Analysis Group (DAG) Engineering Consultant Saudi Aramco



Kevin W. McQuillan Sr. Consultant Solomon Associates



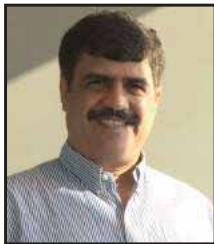
Khalid Al Bohamdoh General Manager Sadee Al Asnad Est.



Salem Al Shahrani Manager Maintenance SWCC



Yahya G. Asiri Manager, Outbound Logistics Outbound Logistics Supply Chain, SBU Petrochemicals Tasnee



Dr. Salman Al-Mishari Reliability Consultant SM Engineering Consulting Inc



Peter Johnson Managing Director & CEO ASL Group



John W. Countz Executive Board Member - ICRCM.org at International Council on Reliability Centered Management Master Black Belt RCM Facilitator

# HIGHLIGHTS FROM STOTME 19

## STOTME19 EXCEEDED ALL EXPECTATIONS

The event attracted the audience from across the Middle East and International Market.

Shutdown and Turnaround professionals gathered at STOT ME 2019 conference to discuss about the emerging technologies, long-term operational excellence, the future of the industry and how to enhance the planning and implementation process during shutdowns. The three-day conference and exhibition, which took place at the Conrad Hotel Dubai on 1st – 3rd May 2019, focused on the

current issues faced in the Petrochemical Plants / Refineries, to discuss its usage and benchmark new technologies & innovative ideas used in the Oil, Gas and Petrochemical Industry.

Bringing together more than 160 industry leaders from the UAE, Saudi Arabia, Bahrain, Kuwait, Oman, United Kingdom, The Netherlands and Europe to share their expert insights, STOT ME Conference explored emerging trends, strategies and lessons from shutdowns and turnarounds represented by delegates at the event.



**200+**  
Attendees



**35+**  
Speakers



**50+**  
Companies



**10+**  
Countries



**20+**  
Exhibitors

“

I wish to thank you for the arrangement, support and coordination provided by Energia Middle East. Also, give my best regards to your committee members present with you at the venue. It was one of the best and fruitful conferences we have attended.”

**Zahid Syed**  
Manager – Key Accounts (O&G)  
BYRNE Investments Saudia Arbia Co. Ltd.

“

Networking and exchanging the knowledge are key factor for any improvement. I am so glad that i attended this conference where leaders in turnaround management are participating.

Such great conference should continue in order to gather all subject matter expert in one event to get maximum benefit. All the best..”

**John Alkemade**  
Managing Director  
EMEA| AP- Networks Amsterdam,  
Netherlands

# STOTME19 PARTNERS

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# EVENT FORMAT

## Panel Discussions



Be a part of interactive panel discussions led by industry thought leaders; discussing the most relevant and trending topics selected by our advisory panel comprising of a select group of industry experts.

## Keynote Presentation



Learn about latest challenges and upcoming trends in the hospitality industry through these high level keynotes delivered by C- level executives from the GCC region, coupled with product presentations by attending solution providers

## Roundtable Discussions



Participate in interactive group discussions set in a roundtable format. There will be a maximum of 6 group leaders who will introduce a concept or case study to the participants followed by an interactive discussion and live feedback

## Product Showcase



The conference's exhibition features a range of solutions and allow delegates to have a hands-on experience of their products

## High Level Networking



Participate in more than 8 hours of networking that helps you build business relationships and discuss latest trends

## Executive Lunch



The executive lunch provides a perfect setting for meeting and networking with the who's who of the region's hospitality industry

“

ASL Group are proud Platinum Sponsors of the STOTME19 event by Enerzia-ME. The event was very well attended and the speakers were knowledgeable, experienced and insightful. Participation from all was encouraged which further facilitated the sharing of ideas. As a Platinum Sponsor, the event afforded us the opportunity to meet with people of influence from some of the largest Oil and Gas companies in the Middle East, a priceless opportunity which can be seldom found elsewhere.

**Adam Heward**  
**Group Commercial Manager**  
**ASL Group**

“

We congratulate you and Enerzia Middle East team for arranging this event in a very professional manner. Special thanks to you for extending the support to our delegates during the conference.

**Bajpe Zakria**  
**CEO**  
**Almuzain**

# WHO SHOULD ATTEND?

3rd Annual GCC Shutdowns, Turnarounds and Outages Technical Conference 2022 in Dubai – UAE is for the Shutdown and turnaround managers, Maintenance, Reliability, Operation professionals who are leading and engaged in their day to day attributes of managing the current issues faced in the Petrochemical Plants / Refineries, to discuss its usage and benchmark new technologies & innovative ideas used in the Oil, Gas and Petrochemical Industry.

The comprehensive program includes the tools, technologies, ideas, strategies, and best practices to ensure your success in the organization. We have well-seasoned experts to cater your causes and give the required directions on the sustainability of the plant performance from its conceptual stage to its useful stage.

This event is for those who want to shape what's next for their challenges and for themselves, including:



## HEADS, DIRECTORS, MANAGERS OF:

- Maintenance and operations
- Rotating equipment
- Shutdowns and turnarounds
- Inspection and condition-based monitoring
- Environment, Health, Safety and Security (EHSS)
- Business planning
- Finance
- HSE and risk management
- Asset management



## FROM THE FOLLOWING INDUSTRIES:

- O&G
- Petrochemicals
- Contractors
- Maintenance & Reliability
- Inspection and monitoring
- Scaffolding
- Refactoring
- Coating & Painting
- Asset integrity
- Welding
- Catalyst and chemical
- Cleaning solutions
- Rope access and lifting
- Software and hardware

# WHO SHOULD NOT MISS THIS CONFERENCE?

Anyone responsible for plant performance and looking for ideas to improve plant operations will find value in sessions on Risk & Reliability Management, Work Flow Process & Materials Management, Shutdowns, Turnaround & Outages improvement, Asset Performance, Asset Integrity Management and more

- Enjoy unmatched opportunity to network with peers, customers and new prospects •
- Benefit from access to top subject matter experts, International industry experts, visionary leaders and executives one-on-one •
- Attend the best in class education •
- Learn about the latest thinking on business best practices!
- This Conference offers the highest potential to advance your field.
- Update yourself with news and views of recent developments •
- Hear from the leading Oil and Gas professionals from ME, Africa, Asia, Europe & Americas •
- Learn about the latest challenges and technological advancements in the Maintenance & Reliability Industry
- It's a unique opportunity for innovation due to the vast melting pot of expertise and interest
- This Conference is the jumping point for new and interesting conversation.
- The sessions are designed to make you think.
- Exclusive Networking opportunity with key decision makers
- Meet our distinguished Executive Technical Steering Committee and Expert Speaker Panel
- Benchmark your company's progress with industry and regional peers



# Topics to be Discussed:

Please submit your abstract on any of below topic.

- Covid 19 and Shutdown Challenges.
- Post Covid-19 TA Business Management.
- TA work process implementation effectiveness and automation.
- Supply Chain Crisis and how to tackle them and plan for future.
- Enabler to automate turnaround management.
- Drones and Turnaround Inspection.
- Time Management ( Covid 19 and Government Agencies).
- Local Content.
- Time Scope Development - best practices, how turnaround team plan the scope and how it impacts the turnaround.
- Scope Validation Process.
- Zero Leak/ QA/QC turnaround - Plant Integrity Program.
- LWD - Zero leak best practices.
- Site Integration.
- Condition Monitoring.
- Risk Base Analysis.
- Russian War and its impact on supply chain to improve procurement.
- Turnaround Management during crisis.
- Long Term contracts.
- Basics of Turnaround - Work Process.
- Smart Inspection.
- Compliance Space management.
- HSE Plan for the Turnaround.
- Effective Cost Management.
- Turnaround and cost. Spin Management, Cash flows Decommissioning.
- Turnaround Risk Management.
- 4.0 Revolution - Big Data and Turnaround.
- 3D Printing & Reverse Engineering - Digitalization in Turnaround.
- Artificial Intelligence and Fourth industrial Revolution.
- Localizing Subject Matter Expertise (SMEs) within GCC.



# INTERACTIVE WORKSHOPS

Energia's workshops are unique opportunities to spend valuable time with industry experts. These interactive sessions are extended to ensure that you get to the heart of the conference's most critical issues and uncover practical solutions you can apply in your own company. When designing our workshops, we create a balance between theory and practice in order to provide you with practical takeaways that can be adapted for your organisation. In addition, there is an opportunity for you to network with peers from similar organisations to build your network for future career opportunities and broaden your industry perspective and exposure.

## What are the benefits of attending workshops?

- Address your specific challenges through a series of theoretical and practical exercises, led by a recognized expert in the field
- Learn substantial information on a particular topic within a short period of time – the facilitator will already have sifted and selected the information presented from a wide variety of sources and the small group size will enable you to get your questions answered
- Gather with like-minded delegates to discuss your shared challenges, exchange ideas and solutions and benchmark your competitors or project partners

## Pre-Conference Workshop | 23th May 2022

08:30 Registration and Networking Break

| MORNING WORKSHOP – 09:00 – 12:00  |  | AFTERNOON WORKSHOP - 13:00 – 15:00   |  |
|---|--|--|--|
| <div><h3>Maintenance Strategy Optimisation</h3><p>What it means, why it matters and how to do it</p><div><div>By :<br/>Kevin McQuillan<br/>Senior Consultant<br/>Solomon Associates</div><div></div></div></div>   |  | <div><h3>Turnaround Effective management &amp; Readiness Assessment</h3><div><div>By :<br/>Abdulmajeed Alomari<br/>Vice President, Business Development<br/>ATAD company LTD</div><div></div></div></div>   |  |
| <p>These are challenging times for the oil and petrochemical industry as operating margins are reduced, and there is pressure to ensure that all manufacturing contributions are optimised. This often leads to pressure to cut costs, and the maintenance department is often targeted because it is an area of significant expenditure, both in normal and turnaround maintenance.</p> <p>However, it is important to understand that reliability and maintenance are inter-dependent; organisations spend money on maintenance and this expenditure delivers value by ensuring the integrity, reliability and availability of the plant to operate. The challenge is to optimise the overall contribution so that the cost of maintenance and the value it delivers are properly understood and managed. It is important to recognize that the concepts of Reliability go beyond the assets to the organisation, its culture and its employees. Assets cannot be reliable unless they are managed by organisations that have reliable processes and reliable employees.</p>  |  | <p>Plant turnaround is one of the most crucial events in the oil, gas and petrochemical plants. It plays an important role in maintaining consistent productive capacity. Turnaround is a major project that requires extensive resources and full dedication to conduct it effectively and safely.</p> <p>Turnarounds have the high impact that may strongly affect a company's bottom line. A turnaround that goes out of control in term of EHSS , schedule or budget could result in the company unexpectedly reporting safety or fiscal losses. While on the other hand, a turnaround that managed effectively will make a huge contribution to the plant's Safety, efficiency and reliability that setting the plant up for even bigger success in the future. The turnaround remains challenging, and the ability to plan and implement efficient, safe and cost-effective Turnaround has rarely been achieved.</p> |  |
| WHAT TO EXPECT?   |  |  |  |
| <p>This workshop will be split into several sections, building from fundamental principles to more complex concepts as outlined below.</p> <ul style="list-style-type: none"><li>• Fundamental principles of Reliability and Maintenance.</li><li>• Reliability and Maintenance methodologies and processes.</li><li>• Maintenance Strategy optimisation and the associated financial value</li><li>• Reliability and Maintenance performance improvement and the role of benchmarking.</li><li>• Learning and insights from the Solomon RAM study, best practices and their application to deliver performance improvement.</li><li>• The importance of organizational culture.</li></ul> <p>Specifically, the workshop will provide a detailed discussion of the learning from the Solomon Associates Global Reliability and Maintenance Benchmark study. This study provides real data to illustrate the achievements of the better performers, and the financial value of performance improvement. It also allows the characteristics and practices of better performers can also be identified, and used by other organisations to help with performance improvement and target setting.</p> |  | <p>The workshop will be a combination of dynamic instructor lead topic areas and team discussions. Interactive discussions will allow participant to learn best in class applications relating to Turnaround planning, execution techniques, development of Turnaround strategy and control methodology as outlined below.</p> <ul style="list-style-type: none"><li>• T/A EHSS Assurance and control.</li><li>• Enhancement of T/A process from initiation to execution.</li><li>• Optimization of scheduling, cost</li><li>• Managing related issues such as surprises ,Risk and Safety</li><li>• Contemplate best practices in managing contractors and suppliers.</li><li>• Methodology of conducting effective auditing for T/A stages to ensure full readiness.</li></ul>  |  |
| BENEFITS OF PARTICIPATION   |  |  |  |
| <p>Delegates will gain insights into the practices and methodologies that are applied by organisations that are able to optimise their maintenance strategies and generate value through industry leading RAM performance. Delegates will be equipped to return to their own organisations and define, deliver and monitor actions to generate valuable improvements. Additionally, delegates will learn about the culture that exists in leading organisations, and be able to take positive steps to develop their own organisations towards improved organisation and asset reliability</p>  |  | <p>Participants will gain better understanding of T/A process and how identify areas for improvement at their organization. They will be exposed to best practices and lessons learn shared among the professional team. In addition, They will establish an networking and interaction with different industries that return to their organization with valuable insights. This shall enhance the company's turnaround management capabilities, and to ensure a team approach in the planning and execution of plant shutdowns and turnarounds. Participant shall develop an action plan to improve their own turnaround management techniques</p>  |  |
| WHO SHOULD ATTEND?  |  |  |  |
| <p>This workshop is designed to be informative and interactive, and to have broad benefit within manufacturing organisations. The following are examples of roles that would benefit from the Workshop:</p> <ul style="list-style-type: none"><li>• Senior managers with manufacturing responsibility</li><li>• Managers with a responsibility for organisation and cultural development</li><li>• Plant Operations Managers</li><li>• Technical and Reliability Managers</li><li>• Maintenance managers</li><li>• Maintenance supervisors and planners</li><li>• Reliability, Maintenance and Asset engineers</li></ul>  |  | <p>Successful shutdowns and turnarounds require the disciplined application of proven processes and interdepartmental partnerships. It is important for departments that are influenced and impacted by the processes to understand them. People in the following roles should participate in this workshop:</p> <ul style="list-style-type: none"><li>• Maintenance managers ,supervisors ,planner/schedulers ,</li><li>• T/A coordinators and professional from all involved departments.</li><li>• Operation, Maintenance, Inspection and Reliability Engineers.</li><li>• EHSS engineers and coordinators.</li><li>• Projects Managers and Procurements leaders.</li></ul>   |  |

## ABSTRACT SUBMISSION GUIDELINES:

Submission of an abstract implies the author(s) agreement to publish the abstract in the Conference program and on Energia Middle East Website.

If you are submitting more than one abstract a separate submission must be made for each one. The Program Committee will be responsible for evaluating abstracts. Every effort will be made to accommodate the author(s) presentation preference however the Program Committee reserves the right to allocate the presentation to best suit the program length. Presenters must register and pay for travel and accommodation expenses. Email your paper / abstract to: [info@energia-me.com](mailto:info@energia-me.com)

### IMPORTANT DATES

Deadline for Abstract Submission: **30<sup>th</sup> March 2022**

Deadline for Presentation Submission: **15<sup>th</sup> April 2022**

“

A great conference from all aspects; information, interaction, location and organization. The highest level of the attendees and the presentations made the conference technically valuable. This conference provided an excellent opportunity to catch the latest trend of Shutdowns, Turnarounds best practice. I would highly recommend this conference to all persons interest in Turnarounds field.

**Moteb Frraj Dawsari-Al**  
**Engineer, Cost Leadership & Improvement MEX**  
**United**  
**A SABIC Affiliate**

“

The event was very value adding with a spectrum of varied presentations lighting up the arena with exuberant display of Excellence in the highly complex world of Turnarounds, Shutdowns and Outages. It was an opportunity to witness, participate and reverberate many cases of innovations, challenges, technical brilliance and the never ending story of success from team work. The event gave the invaluable opportunity to rub shoulders with the best people in the Turnaround world in Middle East and was very invigorating.

**Girish Chandrasekharan Nair**  
**Senior Engineer, Maintenance Optimization (Turnaround)**  
**Operations Excellence Division**  
**ADNOC**





## SPONSORSHIP PACKAGES

Our Company is going to sponsor the following conference expense:

|                           |            |
|---------------------------|------------|
| ELITE PLATINUM            | USD 60,000 |
| PLATINUM                  | USD 45,000 |
| GOLD                      | USD 30,000 |
| SILVER                    | USD 17,000 |
| CONFERENCE LUNCHEON       | USD 10,000 |
| LANYARD SPONSOR           | USD 12,500 |
| DELEGATE GIVEAWAY SPONSOR | USD 15,000 |
| EXHIBITOR                 | USD 8,000  |

## ADVERTISING & ADVERTORIALS IN EVENT BOOKLET

We believe in creating valuable experiences, opportunities and conversations that continue long after the conference ends. Energia Middle East is developing an event booklet that will host a collection of industry and subject matter content, interviews, presentation abstracts, speaker Q&As, thought leaderships articles etc. that delegates will take away and keep as a source of reference during and after the event. There are 10 advertising pages available for vendors to market their products and services to a targeted audience that is actively looking for solutions in this topic area.

|  |           |
|--|-----------|
| 2 PAGE CORPORATE PROFILE + 1 PAGE ADVERT   | USD 3,000 |
| FULL PAGE ADS                              | USD 1,000 |
| DOUBLE PAGE SPREAD (INCL FP + ADVERTORIAL) | USD 2,500 |
| INSIDE FRONT COVER                         | USD 1,500 |
| INSIDE BACK COVER                          | USD 1,500 |
| OUTSIDE BACK COVER                         | USD 2,000 |

# EXHIBITION FORM

To showcase your product at the Conference & Exhibition  
Please complete this form and e-mail to:

[info@energia-me.com](mailto:info@energia-me.com)

Reserve:  
Exhibition Space 9sqm (3X3m) US\$8,000

Booth Number

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Standard Shell Scheme Stand

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Space Only\*

Name to be indicated on Stand Fascia  
(max. 20 characters)

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\*Exhibitors must submit stand project for internal approval



Each Standard Shell Scheme  
Stand 9sqm(3X3m) includes:

- Shell scheme stand in aluminium structure and white infill panel
- White fascia board with company name
- 1 Black metal brochure rack
- 1 Pctanorm System information counter
- 2 Black fabric stackable chairs
- 2 Shelving attached to infill panel
- 1 Round top laminated table
- 1 Waste basket
- 11 13 Amps power socket
- 1 Extension cord
- 3 Track spot lights

Company

Contact Person

Mailing Address

City  Country

Postal Code  Telephone

Fax  Email

Signature  Date

## PAYMENT DETAILS FOR BANK TRANSFER

### Rak Bank

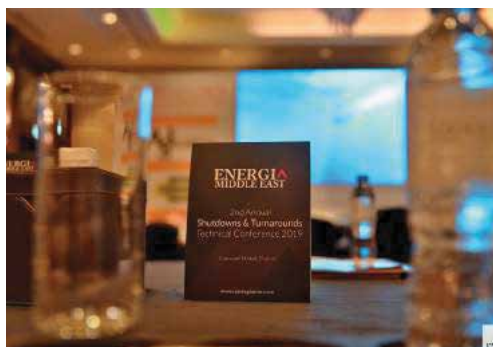
Account Name : Energia Middle  
East FZE

Account Number :  
0122608743001

Swift Code: NRAKAEAK

IBAN Number:  
AE610400000122608743001

**NOTE: EXHIBITION SPACE WOULD BE CONFIRMED AFTER FULL PAYMENT**



# BOOKING FORM

## DELEGATE 1:

Name: (Dr/Mr/Mrs/Ms) .....  
Company Name: .....  
Job Title: .....  
Department: .....  
Email: .....  
Telephone: ..... Fax: .....

## DELEGATE 2:

Name: (Dr/Mr/Mrs/Ms) .....  
Company Name: .....  
Job Title: .....  
Department: .....  
Email: .....  
Telephone: ..... Fax: .....

## DELEGATE 3:

Name: (Dr/Mr/Mrs/Ms) .....  
Company Name: .....  
Job Title: .....  
Department: .....  
Email: .....  
Telephone: ..... Fax: .....

## VENUE & ACCOMMODATION

Dubai  
United Arab Emirates

*Hotel and travel costs are not included in the registration fee. For assistance in your travel and accommodation requirements, please refer to details below:*

## ROOM RESERVATIONS

Special / corporate rate for room accommodation is available in the hotel. You may contact the hotel directly as per the details above quoting Energia Middle East or the name of the conference.

Please book at the earliest for your convenience.

## 3 WAYS TO REGISTER

- 1 Call us on - +971 55 3376223
- 2 Email us at [info@energia-me.com](mailto:info@energia-me.com)
- 3 Register at our website [www.stot.energia-me.com](http://www.stot.energia-me.com)

## REGISTRATION PACKAGE

**PLATINUM PACKAGE** - Conference + 2 Pre-Conference Workshops

US \$3,995

**GOLD PACKAGE**: Conference + 1 Pre-Conference Workshops

US \$3,495

**STANDARD PACKAGE**: Conference Only

US \$2,995 Save US\$500 ( Book Before 30th January 2020 and pay **2495 USD**)

\*Please note: All prices listed are exclusive of GCC VAT at 5%.

This amount will be added to the total of all orders when being billed.

## TEAM DISCOUNTS

- Book 5+ 10% off the standard price
- Book 8+ 15% off the standard price
- Book 10+ 25% off the standard price

## PAYMENT DETAILS

### Bank Transfer

**Rak Bank**

Account Name : Energia Middle East FZE

Account Number : 0122608743001

Swift Code: NRAKAEAK

IBAN Number: AE610400000122608743001

## CONFERENCE DOCUMENTATION

If you cannot make the conference, you can still access all presentations delivered throughout the conference days for just US\$300, post event. Contact us at [info@energia-me.com](mailto:info@energia-me.com) for further details.

## DATA PROTECTION

The personal information provided by you will be held on a database and may be shared with companies in the Energia Middle East. Sometimes your details may be made available to external companies for marketing purposes. If you do not wish your details to be used for this purpose please write to: Database Administrator at - [info@energia-me.com](mailto:info@energia-me.com)

## ENERGIA MIDDLE EAST'S STANDARD TERMS AND CONDITIONS

### PAYMENT

- Payment is due in full at the time of registration and includes lunches, refreshments and detailed conference materials. Payment prior to conference is mandatory for attendance.
- Your registration will not be confirmed until payment is received and may be subject to cancellation.
- If a booking is received 10 working days before the conference a credit card number will be required to confirm your place, likewise if full payment has not been received before the conference date.
- A US\$100 processing charge will be applied to all registrations not accompanied by credit card payment at the time of registration.
- Any respective payment charges to be borne by the payer. Please ensure that Energia Middle East receives the full invoiced amount.

### DISCOUNTS

- All 'Early Bird' Discounts require payment at time of registration and before the cut-off date in order to receive any discount.
- Any other discounts offered by Energia Middle East (including team discounts) require payment at the time of registration.
- Discounts cannot be combined with any other offer.

### CANCELLATION, POSTPONEMENT AND SUBSTITUTION POLICY

- You may substitute delegates at any time by providing reasonable advance notice to Energia Middle East.
- For any cancellations received in writing not less than eight (8) days prior to the conference, you will receive a 90% credit to be used at another Energia Middle East conference which must occur within one year from the date of issuance of such credit. An administration fee of 10% of the contract fee will be retained by Energia Middle East for all permitted cancellations. No credit will be issued for any cancellations occurring within seven (7) days (inclusive) of the conference.
- In the event that Energia Middle East cancels an event for any reason, you will receive a credit for 100% of the contract fee paid. You may use this credit for another Energia Middle East event to be mutually agreed with Energia Middle East, which must occur within one year from the date of cancellation.
- In the event that Energia Middle East postpones an event for any reason and the delegate is unable or unwilling to attend on the rescheduled date, you will receive a credit for 100% of the contract fee paid. You may use this credit for another Energia Middle East event to be mutually agreed with Energia Middle East, which must occur within one year from the date of postponement.
- Except as specified above, no credits will be issued for cancellations. There are no refunds given under any

circumstances.

- Energia Middle East is not responsible for any loss or damage as a result of a substitution, alteration or cancellation/postponement of an event. Energia Middle East shall assume no liability whatsoever in the event this conference is cancelled, rescheduled or postponed due to a fortuitous event, Act of God, unforeseen occurrence or any other event that renders performance of this conference impracticable, illegal or impossible. For purposes of this clause, a fortuitous event shall include, but not be limited to: war, fire, labour strike, extreme weather or other emergency.

### PROGRAMME CHANGES

- Please note that speakers and topics were confirmed at the time of publishing; however, circumstances beyond the control of the organisers may necessitate substitutions, alterations or cancellations of the speakers and/or topics. As such,
- Energia Middle East reserves the right to alter or modify the advertised speakers and/or topics if necessary. Any substitutions or alterations will be updated on our web page as soon as possible.

### YOUR DETAILS

- Please email our database manager [info@energia-me.com](mailto:info@energia-me.com) to inform us of any incorrect details which will be amended accordingly.



# ENERGIA MIDDLE EAST

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## ENERGIA ME

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### STOTME22

Conference Days: 24<sup>th</sup> - 26<sup>th</sup> May 2022

Pre- Conference Workshop: 23<sup>th</sup> May 2022

